

## Job Description

<b>Job Title: TEAM Leader AC Power Planning</b>	<b>Employer: Telikom Limited</b>
<b>Job Code: JD -TLACPL</b>	<b>Job Grade:</b>
<b>Department: Engineering (Design &amp; Planning)</b>	<b>Job Location:HQ/TL Rumuna</b>
<b>Revision Date: 12/03/2024</b>	<b>Equal Employment Employer</b>

## Job Summary

As the AC Power Planning Team Leader, you will be responsible for leading a dynamic team of professionals in the planning and coordination of alternating current (AC) power systems. Your primary focus will be to ensure the efficient and reliable operation of AC power infrastructure, incorporating strategic planning, resource management, and team leadership.

## Main duties/ responsibilities include;

- Lead and inspire a team of AC power planning professionals, providing guidance, coaching, and mentorship to foster a collaborative and high-performance work environment.
- Set clear performance expectations, conduct regular performance reviews, and identify opportunities for skill development within the team.
- Develop and implement strategic plans for AC power systems, considering short-term and long-term goals to ensure reliability, efficiency, and scalability.
- Collaborate with cross-functional teams to align AC power planning initiatives with broader organizational objectives.
- Oversee the allocation and optimization of resources, including manpower, equipment, and budget, to meet project timelines and objectives.
- Monitor and report on resource utilization, identifying areas for improvement and implementing corrective actions as needed.
- Identify potential risks and challenges in AC power planning projects, developing mitigation strategies to minimize negative impacts on project timelines and outcomes.
- Stay abreast of industry trends, regulations, and technological advancements to proactively address challenges and capitalize on opportunities.
- Foster effective communication and collaboration with internal stakeholders, such as engineering teams, maintenance teams, and project managers, to ensure seamless integration of AC power planning activities into broader projects.
- Establish and enforce quality standards for AC power planning activities, ensuring compliance with industry regulations, safety protocols, and company policies.
- Implement continuous improvement initiatives to enhance the efficiency and effectiveness of AC power planning processes.
- Ensure accurate and comprehensive documentation of AC power planning projects, including technical specifications, progress reports, and post-implementation reviews.

- Provide regular updates to senior management on project status, highlighting achievements, challenges, and recommended improvements.

## Key Skills & Competencies

### Technical & Strategic Skills

- **AC Power Systems Expertise** Deep understanding of alternating current infrastructure, design principles, and operational reliability.
- **Strategic Planning & Forecasting** Ability to develop scalable, long-term power planning strategies aligned with organizational goals.
- **Resource Optimization** Skilled in allocating manpower, equipment, and budget to meet project timelines efficiently.
- **Risk Management** Proactive identification and mitigation of technical and operational risks in power planning projects.
- **Regulatory & Safety Compliance** Knowledge of industry standards, safety protocols, and regulatory frameworks relevant to power systems.

### Leadership & People Management

- **Team Leadership & Mentorship** Inspires and guides AC planning professionals; conducts performance reviews and fosters skill development.
- **Cross-functional Collaboration** Works effectively with engineering, maintenance, and project teams to ensure seamless integration.
- **Change Management** Adapts to evolving technologies and organizational shifts while maintaining team cohesion.
- **Performance Monitoring** Tracks KPIs, project milestones, and team outputs to ensure accountability and continuous improvement.

### Analytical & Communication Skills

- **Analytical Thinking** Evaluates complex power planning data to inform decisions and optimize system performance.
- **Clear Communication** Conveys technical concepts in plain language to diverse stakeholders; ensures documentation is thorough and accessible.
- **Stakeholder Engagement** Builds trust and alignment with internal and external partners through transparent updates and reporting.

### Personal Attributes & Core Competencies

- **Integrity & Ethical Leadership** Upholds company values, takes responsibility, and fosters a culture of fairness and accountability.
- **Customer Focus** Anticipates internal client needs and ensures planning outcomes support service reliability.
- **Time Management & Prioritization** Balances multiple projects and deadlines without compromising quality.

- **Continuous Improvement Mindset** Seeks opportunities to refine planning processes and adopt emerging technologies.

## Reporting Relationships

The AC Power Planning Team leader reports directly to the Manager AC Power Planning & Design HQ Telikom Rumuna.

## Qualification/ Experience/Attributes

- Bachelor's degree in Electrical Engineering, Power Systems, or a related field.
- Proven experience in AC power planning, with a minimum of (3 years) in a leadership role.
- Strong knowledge of AC power systems, electrical engineering principles, and industry standards.
- Excellent leadership, communication, and interpersonal skills.
- Project management expertise, including the ability to prioritize tasks and meet deadlines.
- Familiarity with relevant software tools and simulation techniques.

**NOTE:** This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.